



Living Memory Tree and Bench Application

Applicant Information:

First Name _____ Last Name _____
Street Address _____ City _____
State _____ Zip _____ Email Address _____
Home Phone _____ Cell Phone _____

☐ Memorial Tree (\$700 Donation)

Select Tree Style: ☐ Shade ☐ Evergreen ☐ Flowering

Brick Inscription: ☐ In Memory of ☐ In Honor of ☐ Dedicated to
☐ In Appreciation of ☐ *Other

Honoree's Name: _____

* Other Message (if applicable, 1 row of 18 characters):

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Bench (\$1,500 Donation) Bench

Inscription: ☐ In Memory of ☐ In Honor of ☐ Dedicated to
☐ In Appreciation of ☐ *Other

Honoree's Name: _____

* Other Message (if applicable, 1 row of 18 characters):

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See other side for Terms and Conditions

Return completed forms to Recreation Administration Center, 23729 W. Ottawa St., Plainfield IL.
For more information, contact the Planning Department at (815) 436-8812.



Living Memory Terms and Conditions

The Plainfield Park District invites residents to honor family members and fellow residents with a planting of a tree or bench in a public park or along the trail system. This following information is intended to clarify the terms, conditions and requirements for this method of remembering the departed.

1. The Director of Planning or their designated staff reserves the right to select the location and species of a tree and/or bench in the selected park or property. Plainfield Park District staff will work with the person purchasing the honor item to find a mutually agreeable location and tree species where applicable.
2. Trees are typically planted during the spring or fall during the District tree replacement program when the planting success rate is best. Scheduling of the tree planting also will be at the discretion of the Director of Parks or their designated staff. Plainfield Park District staff will work with the person purchasing the tree to find a mutually agreeable date and location, which is also contingent on weather and soil conditions.
3. All Plainfield Park District ordinances and local municipal rules must be followed, and should any part of this policy be found to be in conflict with ordinances, park rules or other laws, then this policy shall not govern but the applicable law or park rule shall govern.
4. The District shall use best management practices to assist the tree so that it survives and thrives.

Applicant must read the terms and conditions listed above. By signing below, the applicant understands and accepts the terms stated herein.

Applicant Signature: _____ Date: _____

Payment Information

- Make checks payable to the Plainfield Park District.
- Forms are accepted by mail, drop-off or 24-hour drop box at the Recreation Administration Center, 23729 W. Ottawa St., Plainfield, IL 60544.
- Canceled check acts as your receipt.
- Notification will be mailed to address provided when tree and/or bench are installed.

Return completed forms to Recreation Administration Center, 23729 W. Ottawa St., Plainfield IL.
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