



**MINUTES OF THE JUNE 10, 2015  
PARK BOARD OF COMMISSIONERS MEETING**

CALL TO ORDER/ ROLL CALL / PLEDGE

President Ludemann called the June 10, 2015 Park Board of Commissioners meeting to order at 6:00 pm.

There were approximately 13 people in attendance.

Board members present: Ayres, Ludemann, Newton, Poling, and Steinys      Absent: Hurtado

Staff members present: Carlo Capalbo, Executive Director  
Doug Booth, Director of Communications and Marketing  
Wendi Calabrese, Executive Assistant  
Gene Coldwater, Director of Parks  
Cheryl Crisman, Director of Recreation  
Maureen Nugent, Director of Finance and Human Resources  
Matt Campbell, Attorney

Commissioner Newton led the pledge.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

A motion was made by Commissioner Newton that the Park Board of Commissioners approve the consent agenda which included minutes of the May 13, 2015 Park Board of Commissioners meeting; interim check numbers 92119-92336 totaling \$544,961.41 with check numbers 92141, 92150, 92151, 92155, 92156, 92160, 92161, 92162, 92163, 92164, 92165, 92166, 92167, 92168, 92188, 92199, 92213, 92246, 92265, 92277, 92281, 92285, 92286, & 92325 totaling \$0.00 voided with direct deposits totaling \$112,277.98; bills and claims check numbers 92337-92448 totaling \$470,447.14 with check numbers, 92348, 92349, 92350, 92363, 92364, 92385, 92386, 92402, 92403, 92404, 92405, 92422 totaling \$0.00 voided and the Treasurer's Report April, 2015. Seconded by Commissioner Poling. Roll Call: Ayres-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-Yes. Motion Carried.

STAFF REPORTS

A. Executive Director

- The Park Dedication for PFC Andrew Meari Memorial Park is scheduled for July 11 at 11:00 am.
- The Four Seasons pathway project has begun.
- The Ottawa Street Pool is open for the season. Marco's Pizza was the only respondent to the OSP Concessions RFP. They should be opening on Friday.
- Work is being done at Eaton Preserve, Village Green and Boy Scout Park.
- We are still watching for a vote on the proposed property tax freeze.

1) Historic Preservation Commission Presentation

Suzanne Derrick from the Village of Plainfield Historic Preservation Commission (HPC) addressed the Board regarding a potential Village Green Residential Historic District. Ms. Derrick spoke about the role of the HPC, what makes up a Historic District, benefits of a Historic District, concerns property owners have, the review process and why the Village Green should be included. Commissioner Steinys expressed concerns with the Village Green being included in a Historic District. Ms. Derrick said that the only role the HPC has in any project is advisory. After Board discussion, the consensus was for the Capital & Development Committee to meet to discuss the inclusion of the Village Green in the potential Historic District.

Members of the Recreation Team presented information which included enrollment figures, general program information and future plans to the board related to Key Programs in their programming areas.

- Andy Dunfee, Recreation Manager – Youth Basketball League
- Cindy Offerman, Recreation Supervisor – Dance Programs and Front Line Dancers Competition Team
- Leslie Anderson, Recreation Supervisor – Great Adventures for Preschoolers



#### COMMITTEE REPORTS

##### A. Capital & Development

No report.

##### B. Finance & Liability

###### 1. FY 2015 A Capital Budget Draft Presentation

Commissioner Ayres said the finance & liability committee met to review the capital budget. The Executive Director presented the FY 2015 A capital budget draft to the Board.

##### C. Personnel & Policy

Commissioner Poling said the committee is working a job description for the executive director.

##### D. Recreation & Marketing

No report.

##### E. Governance & Accountability

No report.

#### ACTION ITEMS

##### A. Seeking a Motion to Approve Ordinance 2015-02 (An Ordinance Establishing Prevailing Wage Rates)

A motion was made by Commissioner Steinys that the Park Board of Commissioners approve Ordinance 2015-02 as presented. Seconded by Commissioner Ayres. Roll Call: Ayres-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-Yes. Motion Carried.

##### B. Seeking a Motion to Approve Liability Insurance Renewal

A motion was made by Commissioner Steinys that the Park Board of Commissioners renew the current coverage with IPARKS in the amount of \$97,763. Seconded by Commissioner Ayres. Roll Call: Ayres-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-Yes. Motion Carried.

##### C. Seeking a Motion to Approve the Capital Plan

A motion was made by Commissioner Steinys that the Park Board of Commissioners approve the Capital Plan for FY 2015 A as presented. Seconded by Commissioner Newton. Roll Call: Ayres-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-Yes. Motion Carried.

#### OLD BUSINESS

There was no old business.

#### NEW BUSINESS

There was no new business.

#### BOARD INITIATIVES

- Capital and Development Committee schedule a meeting to discuss Village Green Historic Designation.

#### COMMISSIONER COMMENTS

- Commissioner Ayres thanked the staff, Director of Finance & H/R and the Executive Director for their time and work on the budget and insurance renewal. Commissioner Ayres thanked Accountant, Shelly Figgins for staying during the meeting.
- Commissioner Steinys questioned how many attorneys the district uses. The Executive Director stated that the District is currently using 2 law firms. Commissioner Steinys asked about a check that was cut to a law firm. The Director of Finance & H/R replied that the check in question was to a law firm that used specifically for the bond sale.
- President Ludemann thanked staff for the wonderful reports and thanked the Historic Preservation Commissioner for their presentation.



EXECUTIVE SESSION

A motion was made by Commissioner Poling at 7:20 pm that the Park Board of Commissioners go into executive session as permitted under the Open Meetings Act under 5 ILCS 120/2.(c)(2) collective negotiating matters between the public body and its employees or their representatives ; 5 ILCS 120/2.(c)(3) the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office; 5 ILCS 120/2.(c)(5) the purchase or lease of real property for the use of the public body, and 5 ILCS 120/2.(c)(21) discussion of minutes of meeting lawfully closed under this Act, to reconvene. Seconded by Steinys. Roll Call: Ayres-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-Yes. Motion Carried.

RECONVENE IN OPEN SESSION

A motion was made by Commissioner Poling that the Park Board of Commissioners reconvene in open session at 7:50 pm. Seconded by Steinys. Roll Call: Ayres-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Silosky-Yes, Steinys-Yes. Motion Carried.

ACTION FOR ITEMS DISCUSSED IN EXECUTIVE SESSION

A. Seeking a Motion to Approve the May 13, 2015 Executive Session Minutes and that the Remain Closed Until the Next 6 Month Budget Review

A motion was made by Commissioner Newton that the Park Board of Commissioners approve the May 13, 2015 executive Session minutes and that they remained closed until the next 6 month budget review. Seconded by Ayres. Roll Call: Ayres-Yes, Ludemann-Yes, Newton-Yes, Poling-Yes, Steinys-No. Motion Carried.

ADJOURN

A motion was made by Commissioner Ayres to adjourn the meeting at 7:52 pm. Seconded by Newton. Ayes-5 Nays-0

Respectfully Submitted,

A handwritten signature in black ink that reads "Wendi Calabrese".

Wendi Calabrese, Secretary