

**MINUTES OF THE SEPTEMBER 12, 2012
REGULAR BOARD OF COMMISSIONERS MEETING**

The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, September 12, 2012 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Brann called the meeting to order at 6:00 p.m. with the following members present: Newton, Wilson, Ludemann, Brann
Absent: Hurtado

Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Nugent, Ryan

Others Present: Abigail Bruen, Matt Campbell

Moved by Wilson that the board approve the agenda. Seconded by Ludemann. Roll call: Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion carried.

Moved by Wilson that the board approve the consent agenda which included minutes of the August 8, 2012 board of commissioners meeting; bills and claims check numbers 83295-83453 with check numbers 83329, 83368, 83377, 83378, 83389, 83390, 83391, 83392, 83393, 83412, 83413, 83414, 83415 & 83447 voided; interim check numbers 83023-83294 with check numbers 83095, 83109, 83110, 83181, 83217 & 83281 voided; DCEO grant disbursement check number 1004; 2009 bond disbursement check FY 13 check number 1019; and the July 2012 treasurer's report. Seconded by Ludemann. Roll Call: Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion carried.

STAFF REPORTS

- Greg Bott said that Cheryl Crisman prepared a summary of an athletic program using soccer as an example and was included in the board packet. Mr. Bott said that the program cost would be about \$118 which includes the 37% overhead. Mr. Bott said that information regarding energy costs after switching to Integrys was also included in the packet and it shows that there was a savings by changing.
- Marianne Ryan reminded the board about the groundbreaking for the Joey Kledzik baseball field being held on Saturday.

Mr. Brann asked if there were any questions or comments about the staff reports and if the board wanted to give staff any direction about a recreational soccer program. There were none.

COMMITTEE REPORTS

President Brann said that another letter went out to get additional information from the sports groups and that if we don't receive responses he would meet with the groups.

DISTRICT LEGISLATIVE REPORT

There was no report.

PRESIDENTS REPORT

President Brann read thank you cards from Cameron Bettin and Wendi Calabrese. Mr. Brann reminded everyone that JBSRA is holding a fundraiser at bd Mongolian Grill on Monday, September 24 from 6-9 p.m. and that he will be a guest griller. Mr. Brann thanked Cameron Bettin and Greg Bott for attending the homeowner's association at Brookside to discuss the proposed park project on the site of St. John Lutheran Church. Mr. Brann asked to have the future topics list updated to show that we are waiting for a response from Mr. Hurtado regarding the accounts receivable report. Mr. Brann said he sent an email to several other districts regarding bid postings and found that we are doing the same thing as they are. Mr. Brann said they posted a minimum of 10 days and depending on the project it could go up to 30 days. Mr. Brann said that several districts responded that it doesn't pay to go out for 30 days because you don't get more responses.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMENTS

- The board members wished Mr. Brann a happy birthday.
- Commissioner Ludemann thanked Maureen Nugent for the energy savings memo and gave staff information regarding an AED grant.

ACTION ITEMS

A. Consider Bid Award for 2012 Windsor Ridge Site Development

The board reviewed bids received for the Windsor Ridge site development from Kay Jay \$137,880.00; Green Up \$137,977.00; GLI \$161,730.00; The Kenneth Company \$165,678.00; and Tenco \$198,885.00. Moved by Newton that the board award the total base bid for the site development of Windsor Ridge Park to Kay-Jay Construction Inc., who is incorporated and in good standing with the state, in the amount of \$137,880.;00. Seconded by Ludemann. Roll Call: Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

B. Consider Bid Award for Bituminous Sealcoating and Striping

Commissioner Newton said that only 2 bids were received and asked if we were confident that enough people knew about the bid. Mr. Bettin said that the bid was available for 16 days and felt that people were aware of it.

The board reviewed bids received for bituminous seal coating and striping from Tom's Asphalt Services \$39,673.00 and Wolf's \$48,620.00. Moved by Ludemann that the board award the total base bid and alternates for bituminous seal coating and striping to Tom's Asphalt Services, Inc., who is incorporated and in good standing with the state in the amount of \$39,673.00. Seconded by Newton. Roll Call: Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

C. Consider Bid Award for 2012 Fall Wood Play Safety Surfacing

Commissioner Newton said that staff's estimate was \$1000 lower than the lowest base bid and the memo states that the project is under budget. Mr. Newton asked how that was possible. Mr. Bettin said that the amount included in the budget line item was higher than the estimate was so there is enough money for the project.

The board reviewed bids received for fall wood safety surfacing from GLI \$41,624.50; and K & R \$42,330.00. Moved by Wilson that the board award the total base bid for the 2012 fall wood play surfacing to George's Landscaping, Inc., who is incorporated and in good standing with the state as GLI Services, Inc. in the amount of \$41,624.50. Seconded by Newton. Roll Call: Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

D. Consider Bid Award for 2012 Renwick Ballfield Development

The board reviewed bids received for Renwick ballfield development from Tenco \$141,373.00; The Kenneth Company \$142,1097.00 and GLI \$164,294.00. Moved by Wilson that the board award the total base bid for the construction of the new Renwick Community Park ballfield to Tenco Excavating, Inc., who is incorporated and in good standing with the state, in the amount of \$141,373.00. Seconded by Ludemann. Roll Call: Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

NEW BUSINESS

There was no new business.

PRESIDENT'S RECAP OF BOARD DIRECTIVES TO STAFF

- Change the future topics list/board directive from August 8 regarding the accounts receivable report to reflect that further information is needed from Commissioner Hurtado.

EXECUTIVE SESSION

Moved by Wilson that the board go into executive session at 6:17 p.m. for the purpose of discussing potential land acquisition and personnel, to reconvene. Seconded by Ludemann. Roll Call: Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

The board reconvened in open session at 7:10 p.m.

ADJOURNMENT

Moved by Newton that the meeting be adjourned at 7:10 p.m. Seconded by Wilson. Ayes-4 Nays-0

Respectfully Submitted,

Gregory B. Bott, Secretary