

**MINUTES OF THE NOVEMBER 14, 2012
REGULAR BOARD OF COMMISSIONERS MEETING**

The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, November 14, 2012 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

Vice President Ludemann called the meeting to order at 6:00 p.m. with the following members present: Hurtado, Newton, Wilson, Ludemann, Brann
Absent: None

Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Dunfee, Nugent, Ryan, Steffes

Others Present: Matt Ahearn, Lindy Marquez, Shannon Eklund, Becca Marweth, Rebeca Martinez, Dane Koster, Julia Backes, Joshua Jelm, Rayven Morales, Jazmine Hamilton, Lane Doyle, Terra Egan, Eartha Hess, Robert Galvan, Yousef Alvi, Shayna Dheel, Dimitri Bralis, Wayne Szepelak

Moved by Wilson that the board approve the agenda. Seconded by Newton. Roll call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes. Motion carried.

Moved by Wilson that the board approve the consent agenda which included minutes of the October 10, 2012 board of commissioners meeting; bills and claims check numbers 83881-84047 with check numbers 83981, 83982, 83990, 83991, 83992, 84005, 84006, 84007, 84008, 84020, 84022, 84041 voided; interim check numbers 83767-83880 with check numbers 83794, 83867, 83920, 83921, 83937, 83960, 83969, 83974, 83975 voided; 2012 DCEO grant disbursement check number 1006; 2009 bond disbursements FY13 check numbers 1022 & 1023 and the Treasurer's Report September 2012. Seconded by Newton. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes. Motion carried.

STAFF REPORTS

A. Recreation Department

1. Youth Sports Program

President Brann said that a few months ago the board asked staff to look at putting a budget together to start a sports program a few months ago staff brought some numbers to the board. Mr. Brann said there was no clear direction on how to proceed and asked the board if they want to pursue a youth soccer program. Commissioner Hurtado was concerned with the proposed fee for the program. Ms. Crisman said the fee includes 37% overhead per the board pricing policy and the cost for maintenance. Commissioner Newton asked if there was demand for a park district soccer program. Mr. Brann said we don't know but there are kids that can't afford some of the other soccer programs. The board consensus was to inform PSA that we are looking into offering soccer and directed staff to do additional research including obtaining further information from other recreational soccer clubs on how they manage their soccer program, look at lowering the price, create a timeline to follow if the board decides to state a soccer program for fall of 2013.

B. Business Department

1. Fiscal Year End 6/30/12 Comprehensive Annual Financial Report Presentation

Ed Tracy from Selden Fox reviewed the fiscal year end 6/30/12 audit report with the board and said it will be submitted for the certificate of achievement award again this year.

COMMITTEE REPORTS

President Brann said there is not update from the concession stand committee but he will be meeting with Plainfield Soccer Association on November 27 to get information from them about concessions.

DISTRICT LEGISLATIVE REPORT

There was no report.

PRESIDENTS REPORT

President Brann said the board received a thank you from the Ludemann family. Mr. Brann informed the board of the passing of the wife of one of our former commissioners, Wayne Ford and the wife of our attorney, Dick Kavanagh. Mr. Brann thanked everyone for their concern while his wife was hospitalized.

PUBLIC COMMENTS

- Robert Galvan, a board member from the Caton Ridge homeowners association addressed the board regarding muskrats and trash in and around the pond. President Brann asked Gene Coldwater if his staff has reported anything about muskrats. Mr. Coldwater said the maintenance staff is aware of the muskrats and has done some work regarding them. Mr. Coldwater also stated that there were trash cans around the pond but the cans have been thrown in the pond. Mr. Brann asked Gene Coldwater to contact Mr. Galvan and meet with him regarding the issues he brought up.
- Eartha Hess asked the board if they could revisit the play equipment request she made for Caton Ridge Park and to have more summer activities in the west side park. The board asked staff to look at holding activities at Caton Ridge and to look at improvements or additions to the park again.

COMMISSIONER COMMENTS

- Commissioner Wilson stated he attended the National Recreation and Parks Association national conference in Anaheim, California and gave a summary of sessions he attended to the board.

President Brann told the students in attendance they could leave if they wanted to. Mr. Galvan readdressed the board stating that there are people having sex in the park and asked if the police could drive by more often. Commissioner Newton advised Mr. Galvan to call the police when activities like that are taking place in the park.

ACTION ITEMS

A. Public Hearing for Ordinance Number 2012-04 (2012 Tax Levy)

Moved by Newton to open the public hearing for Ordinance 2012-04 at 7:02 p.m. Seconded by Wilson. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. President Brann asked if there were any comments from the public. Wayne Szepelak a Brookside resident asked how the levy is determined how much is needed for the levy. Mr. Bott said staff bases it on what the projected budget for 2013-2014 will be. Mr. Szepelak asked if the budget can be accessed online. Ms. Nugent said it isn't online but she would email it to him. Ms. Nugent said we are limited in the amount of tax we can increase by the consumer price index which is 3.2 percent this year. A woman in the audience questioned why the levy has to increase. Ms. Nugent stated that the district needs to cover it's costs. Commissioner Wilson said that if you believe in parks and open space a small percent of your taxes is worth it. President Brann asked for any other comments. Mr. Brann thanked the public for their comments and asked if there were any other comments. There were none. Moved by Newton to close the public hearing for Ordinance 2012-04 At 7:10 p.m. Seconded by Wilson. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

B. Consider Ordinance Number 2012-04 (2012 Tax Levy)

Moved by Newton that the board approve Ordinance Number 2012-04. Seconded by Wilson. Commissioner Hurtado stated that there is a surplus in the budget and we should cut our expenses. Mr. Hurtado expressed his displeasure with the levy and stated that he feels employees should contribute to their health insurance. Mr. Hurtado questioned whether or not quotes were received for insurance or if we were just going with the same company as last year. Mr. Bott said that the district uses an insurance broker who receives quotes for different plans. Commissioner Ludemann said that costs increase yearly and that the district is conservative with their spending. Mr. Hurtado said we should not burden the taxpayers. Roll Call: Hurtado-No, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-No. Motion Carried.

C. Consider Employee Health Insurance Renewal

Moved by Newton that the board approve renewal of the District's health insurance with our current plan options with Blue Cross/Blue Shield.. Seconded by Wilson. Roll Call: Hurtado-No, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

D. Consider Employee Life Insurance Renewal

Moved by Ludemann that the board renew employee life insurance with Principal Life for the period November 1, 2012 through December 31, 2013. Seconded by Wilson. Roll Call: Hurtado-No, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

E. Consider Employee Dental Insurance Renewal

Moved by Wilson that the board renew the District's dental coverage with Delta Dental for the two year period January 1, 2013 through December 31, 2014. Seconded by Newton. Roll Call: Hurtado-No, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

F. Consider Tractor Bid Award

The board reviewed bids received for a new 2012 utility tractor from Martin Implement Sales, \$25,073.00; Shorewood Home and Auto, \$25,850.00 and Circle Tractor, \$25,958.85. Moved by Wilson that the board accept the bid from Martin Implement Sales of Orland Park, Illinois for one Workmaster model #75 utility tractor for a total price of \$25,073.00. Seconded by Hurtado. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

G. Consider Resolution Number 2012-06 (A Resolution for a Recreation Lease #12635 for Avery Preserve ComEd Right of Way)

Moved by Newton that the board approve Resolution Number 2012-06. Seconded by Hurtado. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

H. Consider IAPD Credentials Certification

Moved by Wilson that Commissioner John Wilson serve as delegate to the Annual Business Meeting of the Illinois Association of Park Districts to be held at the Hyatt Regency Hotel, Chicago, Illinois on Saturday, January 26, 2013 at 3:30 p.m. in the Regency Ballroom and Mike Brann serve as first alternate. Seconded by Newton. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

NEW BUSINESS

There was no new business.

PRESIDENT'S RECAP OF BOARD DIRECTIVES TO STAFF

- Staff will do additional research including obtaining further information from other recreational soccer clubs on how they manage their soccer program, look at lowering the price, create a timeline to follow if the board decides to state a soccer program for fall of 2013. - Cheryl/Andy
- Follow up with Mr. Galvan - Gene
- Look at holding activities at Caton Ridge and to look at improvements or additions to the park again. - Cam/Cheryl
- Email budget to Mr. Szepelak - Maureen

EXECUTIVE SESSION

Moved by Wilson that the board go into executive session at 7:27 p.m. to discuss possible land acquisition and personnel. Seconded by Hurtado. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

ADJOURNMENT

The board reconvened in open session at 8:08 p.m.

Moved by Newton that the meeting be adjourned at 8:09 p.m. Seconded by Ludemann. Ayes-5 Nays-0

Respectfully Submitted,

Gregory B. Bott, Secretary