

**MINUTES OF THE APRIL 11, 2012
REGULAR BOARD OF COMMISSIONERS MEETING**

The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, April 11, 2012 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Brann called the meeting to order at 6:00 p.m. with the following members present: Hurtado, Newton, Wilson, Ludemann, Brann

Absent: None

Staff members present: Bettin, Bott, Calabrese, Coldwater, Crisman, Nugent, Ryan

Others present: Matt Campbell, Angela Austin, Jillian Gorbars, Lyndsie Ucci

Moved by Wilson that the board approve the agenda. Seconded by Newton. Roll call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion carried.

Moved by Wilson that the board approve the consent agenda which included minutes of the March 14, 2012 board of commissioners meeting; bills and claims check numbers 81316-81437 with check numbers 81376, 814377, 81386, 81387, 81388, 81389, 81390, 81403, 81404, 81405, 81433, 81435 voided; interim check numbers 81210-81315 with check numbers 81233, 81264, 81270, 81272, & 81302 voided and the treasurer's report February 29, 2012. Seconded by Newton. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

STAFF REPORTS

Executive Director

Greg Bott told the board he met with the Historical Society's executive board last night and the meeting went well. Mr. Bott said they discussed promoting the historical society and it's programs in our brochure and the potential for joint programming.

Recreation Department

Cheryl Crisman distributed information about the Foundation's Sippety Hoppity event and a JBSRA fundraiser.

COMMITTEE REPORTS

Insurance

Commissioner Ludemann said the insurance committee met several times and has come up with a recommendation. Ms. Ludemann presented the recommendation to the board. Commissioner Hurtado said he didn't agree with the committee's recommendation. President Brann asked that all the board members be given copies of the recommendation so the board get input back to Mr. Bott. Maureen Nugent distributed copies of the recommendation to the board. The board asked for the recommendation to be placed on the next agenda for consideration.

Concession Stands

There was no report since the committee has not met since the last board meeting.

DISTRICT LEGISLATIVE REPORT

- Commissioner Newton said IAPD sent a Legislative Update last week with 4 or 5 bills of interest. Mr. Newton distributed copies of the email to the board.

PRESIDENTS REPORT

- President Brann said that a resident in Arbor Creek informed him of vandalism taking place and asked if some brush could be removed. Mr. Bott said that Cameron Bettin has been in contact with someone from Arbor Creek.
- President Brann said he received a complaint from a resident in Cambridge Run regarding the basketball court and said that we might see some of the residents from that area at an upcoming meeting.

PUBLIC COMMENTS

- There were no public comments.

COMMISSIONER COMMENTS

- Commissioner Ludemann distributed information from the state conference to staff.
- Commissioner Wilson reminded everyone about the Foundation Fundraiser this weekend.
- Mr. Brann reminded everyone about the Abilities Expo this weekend and thanked Marianne Ryan for her assistance with the advertising.

ACTION ITEMS

A. Discuss Board Retreat Scheduled for April 18, 2012

The board set the agenda for the April 18 board retreat which included reviewing the board manual and succession planning for the executive director.

NEW BUSINESS

There was no new business.

PRESIDENT'S RECAP OF BOARD DIRECTIVES TO STAFF

- Include a memo and insurance recommendation in the next board packet for consideration.

EXECUTIVE SESSION

Moved by Newton that the board go into executive session at 6:20 p.m. to discuss possible land acquisition to reconvene. Seconded by Ludemann. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

The board reconvened in open session at 7:00 p.m.

ACTION FOR ITEMS DISCUSSED IN EXECUTIVE SESSION

Authorize Board Secretary to Execute a Letter of Intent with the Will County Land Use Department

Moved by Newton that the board authorize the board secretary to execute a letter of intent with the Will County Land Use Department. Seconded by Hurtado. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

BOARD EVALUATION OF MEETING

The meeting went well.

ADJOURNMENT

Moved by Wilson that the meeting be adjourned at 7:02 p.m. to be reconvened Wednesday, April 18, 2012 at 6:00 p.m. for the purpose of a board retreat. Seconded by Ludemann. Ayes-5 Nays-0

The reconvened April 11, 2012 meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, April 18, 2012 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Brann called the meeting to order at 6:00 p.m. with the following members present: Hurtado, Ludemann, Brann

Absent: Newton, Wilson

Staff members present: Bott, Calabrese

Greg Bott said that since this was a reconvened meeting the board should remove new business from the agenda. Moved by Ludemann that the board approve the amended agenda. Seconded by

Hurtado. Roll call: Hurtado-Yes, Ludemann-Yes, Brann-Yes. Motion carried.

Review of Board Manual

The board reviewed the procedures for email in regard to the Open Meetings Act.

The board discussed whether or not a written self-evaluation of the board should be performed and no consensus of whether or not to perform an evaluation was reached.

The board discussed whether or not a policy was needed for cell phone usage at the meetings and proposed to implement the following:

- Put all phones on vibrate and avoid texting and other cell phone related distractions during the board meeting.

The board discussed being prepared for the meeting by making sure to read the packet in advance. Commissioner Hurtado said he feels the packets aren't delivered enough in advance to have enough time to prepare. Mr. Bott said staff could revisit the delivery schedule and the possibility of changing the meeting date and report back to the board.

Succession Planning

The board discussed whether or not to use a consultant to assist in the search for a new executive director when Mr. Bott retires. The consensus was that the search could be done in-house. The board set a tentative timeline to create a job description, conduct a search, interview and hire a new executive director.

Adjourn

Moved by Hurtado that the meeting be adjourned at 7:18 p.m. Seconded by Ludemann. Ayes-3
Nays-0

Respectfully Submitted,

Gregory B. Bott, Secretary