

**MINUTES OF THE FEBRUARY 13, 2013
REGULAR BOARD OF COMMISSIONERS MEETING**

The regular monthly meeting of the Board of Commissioners, Plainfield Township Park District, was held on Wednesday, February 13, 2013 at the Recreation/Administration Center, 23729 W. Ottawa Street, Plainfield.

President Brann called the meeting to order at 6:00 p.m. with the following members present: Hurtado, Newton, Ludemann, Brann

Absent: Wilson

Staff members present: Bettin, Calabrese, Coldwater, Crisman, Nugent, Ryan

Others Present: Matt Campbell, Jill Mukushina, Ron Moscato, Janet Silosky, Rob Ayres, Kathy Ayres

Moved by Newton that the board approve the agenda. Seconded by Hurtado. Roll call: Hurtado-Yes, Newton-Yes, Ludemann-Yes, Brann-Yes. Motion carried.

Moved by Hurtado that the board approve the consent agenda which included minutes of the January 9, 2013 board of commissioners meeting; bills and claims check numbers 84780-84916 with check numbers 84807, 84842, 84850, 84854, 84855, 84863, 84864, 84865, 84866, 84867, 84868, 84869, 84879, 84880, 84881 & 84907 voided; interim check numbers 84537-84779 with check numbers 84557, 84574, 84576, 84577, 84578, 84640, 84647, 84584, 84722 & 84766 voided and the treasurer's Report December 2012. Seconded by Newton. Roll Call: Hurtado-Yes, Newton-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

STAFF REPORTS

Jill Mukushina from Lily Cache Special Recreation Association (LCSRA) presented 2012 program registration information to the board. Ms. Mukushina told the board that the launch party went well and there were approximately 184 people in attendance. Ms. Mukushina said she would have a budget available in April.

A. Business Department

1. 6 Month Budget Review

Maureen Nugent presented the 6 month budget review information to the board. Commissioner Brann asked how evening programming is going at the Heritage Professional Center. Cheryl Crisman said each season programs increase and the goal is for that location to fully support itself within 3 years. Ms. Crisman said that rentals and birthday parties are increasing.

Cameron Bettin told the board he just heard on Monday that IDNR is bringing back the bike path program but since the deadline is March 1 we don't have time to submit a grant application. Mr. Bettin said the board should consider budgeting for it for next year.

COMMITTEE REPORTS

A. Concessions Committee

Mr. Brann said that the committee recommendation was included in the board packet for the board to review. Mr. Brann asked the board if they had any questions for the committee regarding the recommendation. Commissioner Newton asked if the sports groups were involved in developing the recommendation. Mr. Brann said they supplied information regarding revenues and expenses involved in running the concession stands. Mr. Brann said they were asked if the board charged to run the concessions stands if they would be willing to pay a fee and they all said that they would not pay a fee since it costs them money to run the stands. Commissioner Hurtado said the committee is suggesting a flat fee for each concession stand and to award who runs the stands by a sealed bid. Mr. Hurtado said a percentage of the sales would go to the park district and they in turn would distribute the money back to the sports groups or promote more kids involvement in the activities. Commissioner Ludemann said she thought the groups built the concession stands and as long as they maintained them they could run them. Ms. Ludemann said she would like to hear what the sports groups thought. Commissioner Brann said this isn't something that the committee is proposing to take place this year but to inform the groups about what the board is thinking and phase it in over a few years. Commissioner Hurtado said that since the data provided showed that the groups are losing money on the concession stands we would be helping them to not lose money. Cheryl Crisman said that the district would not take on running the stands but would need to find a third party. Commissioner Newton said he would be comfortable pursuing the recommendation with input from the sports groups. Ron Moscato from Plainfield Junior Cats said they sent financials and the ones that were sent were out of line

because there was missing money that year and that problem has been corrected. Mr. Moscato said that PJC pays for the referees from that money which is part of the reason the records show a loss. Mr. Moscato said that third parties typically charge higher prices for the food and they don't want to lose running the stands to a third party. Rob Ayres from Plainfield Soccer Association said they would happily hand over running the concession stands if the board implements a fee to run them and they are against having a third party run them. Mr. Brann asked staff to schedule one more meeting for the committee and to invite the presidents from the sports groups to attend. The committee selected tentative dates of February 20 or 27.

DISTRICT LEGISLATIVE REPORT

There was no report.

PRESIDENTS REPORT

President Brann thanked Jill Mukushina and Cheryl Crisman for the great LCSRA kick-off event.

PUBLIC COMMENTS

- Ron Moscato said that PJC already has 600 kids signed up for football. Mr. Moscato said they have invested in a new water heater, security lighting and are putting in a new refrigerator.
- Sherrie Moscato told the board that parents work in the concession stand as a way for their children to participate in PJC if they can't afford the registration fee.
- Rob Ayres said he contacted the Fire and they are interested in working with us on the Patriotic Picnic and they have been in touch with Melody Chapman regarding sponsorships.

COMMISSIONER COMMENTS

Commissioners Ludemann, Newton and Hurtado congratulated staff on receiving the DuPage River Trail grant.

ACTION ITEMS

A. Consider 2013 IAPD Dues

Moved by Hurtado that the board approve payment of the 2013 IAPD dues in the amount of \$6,326.90. Seconded by Newton. Roll Call: Hurtado-Yes, Newton-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

NEW BUSINESS

There was no new business.

PRESIDENT'S RECAP OF BOARD DIRECTIVES TO STAFF

- Set up a meeting for the concessions committee and include sports group presidents

EXECUTIVE SESSION

Moved by Hurtado that the board go into executive session at 6:33 p.m. to discuss personnel and review executive session minutes from January, 2004-December, 2012 to reconvene. Seconded by Ludemann. Roll Call: Hurtado-Yes, Newton-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

The board reconvened in open session at 7:34 p.m. *Commissioner Wilson arrived at the meeting during executive session.*

ACTION FOR ITEMS DISCUSSED IN EXECUTIVE SESSION

A. Consider Resolution 2013-01 (A Resolution for Early Retirement Incentive)

Moved by Ludemann that the board approve Resolution 2013-01. Seconded by Wilson. Roll Call: Hurtado-Yes, Newton-Yes, Wilson-Yes, Ludemann-Yes, Brann-Yes. Motion Carried.

BOARD EVALUATION OF MEETING

President Brann said he thought this was a good meeting. Commissioner Ludemann and Commissioner Hurtado agreed.

ADJOURNMENT

Moved by Newton that the meeting be adjourned at 7:40 p.m. Seconded by Wilson. Ayes-5 Nays-0

Respectfully Submitted,

Wendi M. Calabrese, Recording Secretary